

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email [gavin.milnthorpe@havering.gov.uk](mailto:gavin.milnthorpe@havering.gov.uk)

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	<p>Office to Residential Conversion to accommodate homeless families - Eastgate House Cabinet will be asked to :</p> <ul style="list-style-type: none"> <li>• Approve the proposal to enter into an agreement for lease with NHG for the sole use and occupation of Eastgate House, a 34 unit building in Basildon, under which the Council will be obliged to take a 10 year less a day lease of Eastgate House upon completion by NHG of</li> </ul>	Cabinet	January		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	

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	<p>refurbishment works.</p> <ul style="list-style-type: none"> <li>• Approve the Council entering into an underlease with Queens Letting and Management (QLM), a community interest company once established, for Eastgate House on a back to back basis.</li> </ul>					
	<p>Roof Replacements 24/25 - Award Of Contract On 25 September, 2024, Cabinet delegated authority to the Strategic Director of Place to award the contract for the roof replacements to Council properties following a</p>	<p>Strategic Director, Place</p>	<p>Not before February</p>		<p>Husnain Mazhar Quantity Surveyor husnain.mazhar@havering.gov.uk</p>	<p>5. Roof Replacements To HRA Properties - ED2 To Award Contract JB 5. EXEMPT Appendix 1 - Tender Analysis</p>

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successful tender exercise					
Havering All-Age Suicide Prevention Strategy 2025-30 Cabinet will be asked to adopt the new All-Age Suicide Prevention Strategy (2025-2030)	Cabinet	March		Samantha Westrop Public Health Registrar Samantha.Westrop@havering.gov.uk	
Permission to procure a framework for Adult Social Care- Care Home, Homecare & Supported Living Placements Cabinet will be asked to grant permission to procure a framework for Adult Social Care in Care Home, Homecare & Supported Living Placements.	Cabinet	March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Approval to adopt Romford Masterplan Supplementary Planning Document as planning policy. Approval for the formal	Cabinet	March		Lauren Miller  Lauren.Miller@havering.gov.uk	

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Adoption of the Romford Town Centre Masterplan Supplementary Planning Document.					
Permission to enter into a s75 Agreement with the Havering Place-Based Partnership to deliver the Better Care Fund 2025-2027 Permission to enter into a s75 Agreement with the Havering Place-Based Partnership to deliver the Better Care Fund 2025-2027	Cabinet	March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Approval to commence a Direct Award for supported housing services for young adults with learning disabilities aged 18-49 years in new build at Mowbrays Close We are looking to award an 18 month contract to a care & support provider via a Direct Award.	Strategic Director, People	Not before March		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

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	<p>The duration of the contract will then allow for the Council to implement a full procurement exercise and award a new contract to the winning provider when the 18 month contract ends.</p> <p>Permission to waive Contract Procedure Rules will be sought separately.</p>					
	<p>Acceptance of Section 31 Grant for Simpler Recycling Acceptance of £1.894m capital grant funding from DEFRA for the introduction of household food waste collections in Havering.</p>	<p>Director of Environment</p>	<p>Not before March</p>		<p>Jacki Ager jacki.ager@haverling.gov.uk</p>	
	<p>Leisure Finance To determine arrangements for leisure finance</p>	<p>Strategic Director, People</p>	<p>Not before March</p>		<p>Guy Selfe Health and Wellbeing Manager guy.selfe@haverling.gov.uk</p>	

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	Acceptance of Additional Grant from the Greater London Authority for Regeneration Schemes Accept and allocate additional grant funding from the Greater London Authority (GLA) for regeneration projects delivering affordable housing for local people	Strategic Director, Place	Not before March		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	
	Mayor's Office for Policing and Crime London Crime Prevention Fund Grant Acceptance To approve the Mayor's Office for Policing and Crime London Crime Prevention Fund grant for 2025-29	Strategic Director, Place	Not before March		Diane Egan diane.egan@havering.gov.uk	
	Adult Social Care Yearly Uplift - Supported Living Approval to implement Adult Social Care Yearly Uplift for Supported Living	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	

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Adult Social Care Yearly Uplift - Specialist Day Services Approval to implement Adult Social Care Yearly Uplift for Specialist Day Services	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Specialist Residential & Nursing Care Approval to implements Adult Social Care Yearly Uplift for Specialist Residential & Nursing Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Older Persons Residential & Nursing Care Approval to implement Adult Social Care Yearly Uplift for Older Persons Residential & Nursing Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Homecare Approval to implement Adult Social Care Yearly Uplift for	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	



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Homecare					
Adult Social Care Yearly Uplift - Direct Payments Approval to implement Adult Social Care Yearly Uplift for Direct Payments	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift - Adult Social Care Contracts Approval to action Adult Social Care Yearly Uplift for Adult Social Care Contracts	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Children's Social Care Yearly Uplift - Children's Social Care Contracts Approval to implement the Children's Social Care Yearly Uplift for Children's Social Care Contracts	Director Children's Services	Not before March		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
Delegation of Individual Child Care Fee Uplifts to the Director of Children's Services and their appointed officers	Director Children's Services	Not before March		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	

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	Approval to delegate Individual Child Care Fee Uplifts to the Director of Children's Services and their appointed officers.					
	Children's Social Care Yearly Uplift - Direct Payments Approval to implement Children's Social Care Yearly Uplift for Direct Payments	Director Children's Services	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Award of a demolition contract for the Chippenham Road development through the Havering Wates Regeneration LLP joint venture To award the contract for demolition works for the Chippenham Road site to the Havering Wates Regeneration LLP joint venture	Strategic Director, Place	Not before April		Veronika Lebedeva  Veronika.Lebedeva@onesource.co.uk	
	Contract Extension for Semi – independent support service. Widecombe/Park End.	Director, Starting Well	Not before April		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

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	<p>Permission to award a contract extension for 18 months for the Semi- Independent Support Service Widecombe/Park End. The extension will be from 1/9/2024 - 28/2/2026. In order to avoid the need for a future waiver a procurement process will commence in December 2024 giving us sufficient time to tender, award and mobilise the new contract. This work will include completing a PIF and then working with procurement to develop a procurement plan along with the support of a Project Board to produce the key tender documents and evaluate the bids.</p>					
	<p>Permission to Procure the Living Well Community Wellness &amp; Empowerment Service</p>	<p>Cabinet</p>	<p>April</p>		<p>Faith Nare Commissioner and Project Manager faith.nare@haverling.gov.uk</p>	

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	Permission to Procure the Living Well Community Wellness & Empowerment Service					
	Damp and Mould Policy (2025) Cabinet will be asked to approve the Damp & Mould policy in accordance with the Regulator's requirements.	Cabinet	April		Ian Saxby  ian.saxby@onesource.co.uk	
	Children in Care Sufficiency Strategy Cabinet will be asked to agree the Children in Care Sufficiency Strategy	Cabinet	April		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
	Havering London - Charitable Status Application Cabinet will be asked to agree that Havering London submits an application for charitable status	Cabinet	April		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
	Acquisition of Property in Rainham for the GLA Council	Cabinet	April		Mark Butler	

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Housing Acquisition Programme To secure permission for the acquisition of new build property for the Council Housing Acquisition Programme				mark.butler@onesource.co.uk Tel: 01708 432947	
Approval to initiate a procurement process via the ESPO framework for green fuel (HVO) alternative to GTL for the councils vehicle fleet. Initiate a procurement process via ESPO framework for the provision of HVO fuel for the Council's fleet.	Cabinet	April		Simon Blake  simon.blake@haverling.gov.uk	
Violence Against Women and Girls (VAWG) Strategy & Action Plan 2025 - 2029 Cabinet will be asked to approve a 4 year Violence Against Women & Girls Strategy Action Plan.	Cabinet	April		Kerry Wright Senior Community Safety Officer kerry.wright@haverling.gov.uk	

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	Bridge Close Regeneration - Proposed Making of the Planning Compulsory Purchase Order Cabinet will be asked to consider the Compulsory Purchase Report and delegate authority to the relevant Cabinet Member/Officers to make the compulsory purchase order for the Bridge Close regeneration scheme at the appropriate time.	Cabinet	April		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
	Highfield Towers Phase 1 - renewal of cladding Approval to seek tenders for the works to renew the cladding.	Cabinet	April		James Johnson Senior Project Manager James.johnson@havering.gov.uk	
	Permission to procure an Ageing Well Prevention Service Havering Council and Havering Integrated Care Board have a number of	Cabinet	April		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	

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	<p>individual prevention services that support our older and frail population. This includes support with wellbeing, building and maintaining independence, social inclusion, community advocacy, signposting and reduction in hospital admissions.</p> <p>There are some overlaps between these services which is not providing best Value For Money and leading to a confusing end user experience. All prevention services are being reviewed with the aim of designing one overarching Ageing Well Prevention Service to deliver the current needs of an ageing population.</p>					
	Secure funding for the build of Aldwych Close (New build of an In-borough Residential Care Home and Short Breaks	Cabinet	April		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

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	<p>Facility for Children with SEND and Subsequent Care Service Provision) Secure funding for the build element of Aldwych Close - Build provisional date in Q3 25-26 and completion is Q3 26-27.</p> <p>(Some history to the proposed scheme below) The proposed 6-bed facility will be divided into: 4-bed unit allocated to overnight and weekend short breaks 2-bed bed unit allocated to long term residential placements</p> <p>In 2023, after the resumption of the project, there was an opportunity to receive match capital funding for the scheme through a DfE sponsored process. A submission was made but unfortunately</p>					



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	<p>rejected because the scheme would not be dealing with looked after children alone.</p> <p>Increases in capital costs for building projects has meant that the scheme is more expensive than originally envisaged. It is therefore incumbent for us to return to Cabinet with an updated business case to get approval for the expenditure and to show that benefits will still accrue. The business case is now available to scrutinise.</p>					
	Corporate Parenting Strategy Approval of the refreshed Corporate Parenting Strategy	Cabinet	April		Fatema Ahmed Project Manager Fatema.Ahmed@havering.gov.uk	
	Award a contract for Project Delivery (Statement of Works) Managed Consultancy Service	Cabinet	April		Euan Beales Head of Procurement & Contract Management	

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	To award a contract for Project Delivery (Statement of Works) Managed Consultancy Service to Constellia Public Ltd via the London Collaboration call-off from the further competition conducted under MSTAR4 framework delivers the greatest financial benefit to the Council				euan.beales@havering.gov.uk	
	Tender and award of measured term contract for planned builders works to maintain the corporate and educational estates The report seeks approval to tender and subsequently award a Measured Term Contract for planned builders works to maintain the corporate and educational estates. The contract will ensure the Council's facilities are fit for purpose, safe, and compliant with statutory requirements.	Cabinet	April		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	

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Planned Prevention - Using the HSF A decision on the use of the Household Support Fund (HSF) to build resilience in communities by investing in preventative projects and infrastructure. This work sits under the Poverty Reduction strategy/Board.	Cabinet	April		James Hunt Head of Housing Strategy james.hunt@havering.gov.uk	
"Permission to Procure Community and Statutory Advocacy Service <a href="#">Permission to Procure Community and Statutory Advocacy Service</a>	Cabinet	April		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	
Approval to Procure Dementia Support Service Permission to Procure Dementia Support Services	Cabinet	April		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	
Permission to re-procure Carers Hub contract	Strategic Director, People	Not before April		Sophie Barron Commissioner & Project Manager	

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	The current Carers Hub contract is expiring on 31st January 2026. Work is underway to review the service and develop a new service specification ready for a procurement exercise to take place in Summer 2025.				sophie.barron@havering.gov.uk	
	Approval to commence a Direct Award for supported housing services for care leavers 18-25 years in new build at Mawneys Close We are looking to award an 18 month contract to a care & support provider via a Direct Award. The duration of the contract will then allow for the Council to implement a full procurement exercise and award a new contract to the winning provider when the 18 month contract ends.	Strategic Director, People	Not before April		Charles Ryan Portfolio Manager Supported Housing Charles.Ryan@havering.gov.uk	

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	Permission to waive Contract Procedure Rules will be sought separately.					
	Permission to award the framework for Adult Social Care - Care Home, Homecare & Supported Living Placements Cabinet will be asked to approved the award of the framework contract for Adult Social Care - Care Home, Homecare & Supported Living Placements	Cabinet	May		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Tobacco Harm Reduction Strategy  Approval of Tobacco Harm Reduction Strategy	Cabinet	May		Kate Ezeoke-Griffiths Senior Public Health Specialist Kate.Ezeoke-Griffiths@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property	Leader of the Council	Not before May		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	

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Release of Funding to Enable Acquisition of Relocation Property					
Street Naming and Numbering Policy A decision to approve a revised Street Naming and Numbering Policy	Cabinet	Not before June		Hayley Ayris  hayley.ayris@havering.gov.uk	
Permission to procure Statutory HealthWatch Service Decision to procure the Statutory Health Watch contract. Value of £925,000 for a 5 year contract.	Strategic Director, People	Not before June		Michelle Purcell Commissioner, Supported Housing Michelle.purcell@havering.gov.uk	
Award of contract to re-roof the Havering Town Hall and associated works Authority to award a contract to re-roof the Havering Town Hall and associated works	Cabinet	July		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
Permission to award the Live	Cabinet	July		Faith Nare	

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	<b>What is being decided?</b>	<b>Who is taking the decision?</b>	<b>When will the decision be made?</b> *	<b>Who will be consulted, and how will consultation take place?</b>	<b>How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?</b> Please see bottom of the Internet 'Council and Democracy' page for addresses.	<b>What documents or other information will be available</b>
	Well Community Wellness & Empowerment Service Permission to award the Live Well Community Wellness & Empowerment Service Contract				Commissioner and Project Manager faith.nare@haverling.gov.uk	
	Permission to award the contract for Ageing Well Community Wellness & Empowerment Service Permission to award the contract for Ageing Well Community Wellness & Empowerment Service	Cabinet	August		Sophie Barron Commissioner & Project Manager sophie.barron@haverling.gov.uk	
	Private Sector Housing Enforcement Scheme. New designations for Additional Licensing for Housing of Multiple Occupation & Selective Licensing. Cabinet will be asked to approve new designations for Additional Licensing for Housing of Multiple	Cabinet	September		Anand Punj Public Protection Manager anand.punj@haverling.gov.uk	

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	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?  Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Occupation & Selective Licensing.					
	Approval to Award Dementia Support Service Contract Award Dementia Support Service Contract	Cabinet	October		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	
	Permission to Award the contract for Support Services for Unpaid Carers Permission to Award the contract for Support Services for Unpaid Carers	Strategic Director, People	Not before October		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	
	Permission to award Statutory HealthWatch Service To award the statutory Health Watch contract.	Strategic Director, People	Not before November		Michelle Purcell Commissioner, Supported Housing Michelle.purcell@havering.gov.uk	